



St Mary's Calne & St Margaret's Prep

3-year Accessibility Plan (1 April 2019 – 31 March 2022)

Ethos and Aims

St Mary's Calne, which includes St Margaret's Prep, strives to be inclusive and welcoming, ensuring that every pupil can participate fully in the life of the schools.

This plan meets the requirements of Schedule 10 of the Equality Act 2010. The Act defines a child or young person as disabled if they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities. This definition has some overlap with that of 'special educational needs' in the Children and Families Act 2014 but not all pupils are disabled by their SEN and vice versa.

This plan aims to:

- increase the extent to which disabled pupils can participate in the schools' curricula;
- improve the schools' physical environment for the purpose of increasing the extent to which disabled pupils are able to take advantage of education and benefits, facilities or services provided or offered; and
- improve the delivery to disabled pupils of information which is readily accessible to pupils who are not disabled.

This plan does not detail the 'reasonable adjustments' made for individual pupils as these are child- and context-specific. The Access Management Group, chaired by the Bursar, meets termly to consider what measures may be necessary for such individuals.

Review, Approval and Implementation

The respective schools' SLTs are responsible for reviewing and updating relevant parts of this plan at least annually, seeking advice from other staff or external consultants as necessary. In considering measures for inclusion due regard must be given to the views of pupils and parents where appropriate, as well as to the likely cost and timescales for implementation.

Any measures that affect both schools should be considered by the Executive Board before the plan is submitted for consideration by the Finance & General Purposes Committee and approval by the Board of Governors each year.

Responsibility for implementation rests ultimately with Governors but individuals or groups are nominated in the table below to take the lead in ensuring that designated actions are completed within the timescale and budget indicated.

Reviewed by SLT:	DJB
Date of SLT Review:	November 2021
Reviewed by Governors:	November 2021

Increasing Participation in the Curriculum

School	Objective	Action	Resources & Budget	Timescale	Responsible	Completed / Notes
SMP	Offer a variety of ICT alternatives to support learning: voice-activated software; c-reader pens; audio recordings; tablets & laptops	Purchase relevant hardware and software. Ensure that pupils are taught how to use and operate the technology to maximum independence.	C-pen £200/each iPad £400/each	Ongoing	AC	
Both	All staff confident in providing appropriate differentiation within lessons, in line with current best practice	INSET delivered by specialist teachers. Peer observations and sharing of good practice.	£500 Time allocation	Sep 2020	SMP: AC SMC: SJL	Training completed but required ongoing PD
Both	Make better use of SEN database to give relevant staff timely and accurate access to pupils' information.	Provide training for staff as required. Ensure pupils are familiar with their own access arrangements and can apply these in the context of exams and assessments.	Time for staff training. See CPD budget	Termly review	SMP: AC SMC: SJL	
Both	Provide access to learning opportunities outside of school.	Planning for trips to include consideration of accessibility as may be required by individual pupils.	As required within bounds of 'reasonable adjustment'	Sep 2019	SMP: JEH SMC: MJS	Complete

KEY: SMC = St Mary's Calne
SMP = St Margaret's Prep

Improving the Physical Environment

School	Objective	Action	Resources & Budget	Timescale	Responsible	Completed / Notes
SMC	Ensure all new buildings and facilities are fully accessible	Library being built to DDA standards.	£5M	Aug 2020	DJB	Complete
		Access ramp included in design for Lime Kiln Garden.	£200k	Mar 2020	DJB	
SMC	Provide easy wheelchair access to older buildings	Resurface driveway to provide level access to front door	£10k	Sep 2019	AMH	Complete Review need March 2022
		Install ramp for JW House	£5k	Mar 2021	AMH	
		Level threshold for Health Centre	£5k	Mar 2021	AMH	
		Install ramp alongside steps outside Gibbins House	£10k	Sep 2021	AMH	
		Level access to Matthews Entrance	tbc	tbc		
Both	Provide a suitable acoustic environment for pupils with hearing impairment	Fit noise dampening materials where necessary as part of planned refurbishments. Purchase low noise equipment (e.g. printers, projectors, network boxes) where possible	Include within refurbishment plans	August 2021	Operations Manager	Complete
Both	Ensure colour schemes and internal lighting are suitable for visually impaired pupils.	Review colour schemes and lighting as part of planned refurbishments.	Include within refurbishment plans	August 2021	Operations Manager	Complete
Both	Ensure flooring is suitable for wheelchair users	Fit laminate or low pile, high density carpet where appropriate as part of planned refurbishments	Include within refurbishment plans	Easter 2020	AMH	Complete
Both	Ensure external lighting is adequate for those with impaired sight.	Additional lighting to be fitted outside St Ps and Health Centre	£5k	Jan 2020	AMH	Completed

Improving the Delivery of Information

School	Objective	Action	Resources & Budget	Timescale	Responsible	Completed / Notes
Both	Ensure information can be delivered in an appropriate format for pupils with visual impairment	Improve websites to allow users to request / view information in different formats easily	Within routine spending	Mar 2020	SMP: SLH SMC: SJB	Complete
SMC	Give pupils the ability to customise devices so that information is displayed according to their needs / preferences	All LIV and MIV pupils to be provided with iPads (either at parents' or school expense). Pupils in UIV and above, parents required to provide suitable laptop.	Within IT budget for 2020-21	Sep 2020	GSM	Complete